

SOL HOUSING

BOARD of DIRECTORS MEETING MINUTES

Meeting Date: October 14, 2025 11:30am

Location of Meeting: Hybrid, in person at Sol Conference room at 1319 4th St NW& via Zoom

Board Members Present at Meeting

Russell Brito (RB), Board President
Ciaran Lithgow (CL), Vice President Joined via Zoom
Elvira Lopez (EL), Board Treasurer joined viz Zoom
Kimberly Miller (KM), Board Member
Don Dudley (DD), Board Member
Yvette Sammons-Retz (YSR), Board Member
Sarah Hurteau (SH), Board Secretary

Absent

Alan Vincioni (AV), Board Member

Sol Housing Staff Preset at Meeting

Felipe Rael (FR), Executive Director
Kelle Senyé (KS), Deputy Director of
Operations
Rita Gonzalez (RG), Controller
Miriam Hicks (MH), Director of Housing
Development
Bob Sitkowski (BS), Associate Director of
Housing Development
Meadow Crise (MC), Office Coordinator
Gina Green (GG), Owner's Representative
Kaleena Madruga (KM),
DuJuan McCoy (DM), Enrichment Services Coordinator
Kenzie Davison (KD), Enrichment Services Coordinator

Absent

Guests

Hani Morcos, Joined via Zoom
Vicki Schwab, Joined via Zoom

MINUTES

CALL TO ORDER

Having a quorum of the Directors, Russell Brito (**RB**), President of the Board, called the meeting to order October 14, 2025, at 11:36am.

Approval of the Agenda

ACTION: SH moved to approve the meeting agenda and was seconded by **EL**

Public Comment

RB stated for the record that no one from the general public was in attendance at the meeting call to offer public comment.

Announcements

- Next meeting will be December 2nd In-Person in the Sol Conference room, 1319 4th St NW, ABQ, NM
- New Employee Gina Green
- Holiday party at Seasons Rotisserie & Grill December 14, 4:30pm-7:30pm

TAB 1 – Discussion & Approve 2024 Sol Housing Audit (RB)

Hani Marcos, third-party accountant with Loveridge Hunt & Co., went over the financial report for Sol Housing, which included the consolidated audits for each of the partnerships.

ACTION: CL motioned to approve the financial report and was seconded by **SH**. The motion passed unanimously.

TAB 2 – Consent Agenda

ACTION: DD moved to approve the consent agenda and was seconded by **SH**. The motion passed unanimously.

TAB 3 – Governance Committee Report (Members: RB, SH)

RB states that the governance committee has not met. A request was made of Sol staff to coordinate a meeting before the annual meeting in December.

TAB 4 – Finance Committee Report (Members: RB, EL, DD)

The Finance committee met on September 11th and reviewed the Sol Housing 2024 Financial audit that was presented in Tab 1.

TAB 5 – Site Evaluation Committee (Members: RB, AV, SH)

No report

TAB 6 – Enrichment Services Presentation

KD and **DM** shared a presentation about their roles as Enrichment Service Coordinators and how they support residents through events and activities.

TAB 7 – Farolito Senior Community Quarterly Development Reports

MH reviewed the Farolito Senior Community Quarterly Development Reports

ACTION: DD moved to approve the Farolito sewer, sidewalk, and street reports seconded by **EV**. The motion passed unanimously.

TAB 8 – Somos Apartments Quarterly Development Reports

MH reviewed the Somos Apartments Quarterly Development Reports.

ACTION: CL moved to approve the Somos sewer, sidewalk, and street reports seconded by **RB**. The motion passed unanimously.

Tab 9 – Cosecha

FR shared details about the MRA award and the HOME RFP which was responded to on the 10th. The name of the project comes from the Spanish word for harvest. Cosecha is a mixed-use, mixed income development with 2,500 square feet of for-lease commercial space. The development meets all of the Near Heights Metropolitan Redevelopment area goals.

There being no further business, RB adjourned the meeting at 1:04pm

Certification

I, Sarah Hurteau (SH), Board Secretary, certify these minutes of October 14, 2025, Sol Housing Board Meeting are accurate as written and/or corrected.

Sarah Hurteau (SH), Board Secretary

Date: