SOL HOUSING

BOARD MEETING MINUTES

Meeting Date: July 8, **2025**
Location of Meeting: Online meeting via Zoom

Board Members Present at Meeting

Russell Brito (RB), Board President
Ciaran Lithgow (CL), Vice President, joined 11:33p.m & left at 12:51p.m.
Elvira Lopez (EL), Board Treasurer
Don Dudley (DD), Board Member
Kimberly Miller (KM), Board Member

Absent

Sarah Hurteau (SH), Board Secretary

Alan Vincioni (AV), Board Member
Yvette Sammons-Rentz (YSR), Board Member

Sol Housing Staff Preset at Meeting

Felipe Rael (FR), Executive Director
Kelle Senyé (KS), Deputy Director of Operations
Rita Gonzalez (RG), Controller
Miriam Hicks (MH), Director of Housing Development
Bob Sitkowski (BS), Associate Director of Housing Development

DuJuan McCoy (DM), Enrichment Services Coordinator
Kenzie Davison (KD), Enrichment Services Coordinator
Kaleena Madruga (KM), Community Relations Manager
Meadow Crise (MC), Office Coordinator

Absent
Robert Martinez (RM), Owner's Representative

MINUTES

CALL TO ORDER/ CHANGE AND/OR ADDITIONS TO THE AGENDA

Having a quorum of the Directors, Russell Brito (**RB**), President of the Board, called the meeting to order July 8, 2025, at 11:33 a.m.

ACTION: EL moved to approve the meeting agenda. It was seconded by RB and unanimously approved.

RB stated for the record that no one from the general public was in attendance in the meeting call to offer public comment.

Announcements

- Next meeting will be October 14th In-Person at Cuatro Apartments Conference room, 1319 4th St NW, ABQ, NM

TAB 1 – Action: Closed Session (RB)

Recommendation for a closed session pursuant to the NM Open Meetings Act (NMSA 1978 Sections 10-15-1 through 10-15-4). The Board will meet in closed session only to discuss pending litigation subject to the attorney-client privilege. The closed session began at 11:38pm. And ended at 12:18pm

Regular Meeting Called to Order at 12:19pm

RB Polled the Directors that with a raise of hand and a vote of aye that 1) no decisions were made during the closed session and 2) the only item discussed was the pending litigation subject to attorney-client privilege. There was a unanimous vote in favor.

TAB 2 – Consent Agenda

ACTION: CL moved to approve the consent agenda and was seconded by RB and unanimously approved.

ACTION: CL motioned to move Tab 6 to the end of Tab 9. EL seconded the motion and was unanimously approved.

TAB 3 – Governance Committee Report (Members: RB, SH)

ACTION: EL moved to appoint Ciaran Lithgow to the Governance Committee. RB seconded and was unanimously approved.

ACTION: EL moved to appoint Ciaran Lithgow to serve as Chair of the Governance Committee. RB seconded and was unanimously approved.

TAB 4 – Finance Committee Report (Members: RB, EL, DD)

EL continues to review monthly reports of Sol Housing and finds no issues. EL requested a meeting of the Finance Committee prior to the October regular meeting to review the annual fiscal audit.

TAB 5 – Site Evaluation Committee (Members: RB, AV, SH)

The committee have not met since the last board meeting and there is nothing to report.

TAB 6 – Enrichment Services Presentation

ACTION: EL moved to table the enrichment presentation to October meeting EL. **RB** seconded the motion and was unanimously approved.

TAB 7 – Farolito Senior Community Quarterly Development Reports

ACTION: DD moved to approve Tab 7 Farolito development quarterly reports. **RB** seconded and was unanimously approved.

TAB 8 – Somos Apartments Quarterly Development Reports

ACTION: CL moved to approve Tab 8 Somos development quarterly reports. **EL** seconded the motion and was unanimously approved.

Tab 9 – Cosecha

MH shared some details from an RFP for a proposed property called Cosecha at San Mateo and Kathryn.

There being no further business, RB adjourned the meeting at 12:59 p.m.

Certification

I Sarah Hurteau (SH), Board Secretary certify these minutes of July 8, 2025, Sol Housing Board Meeting are accurate as written and/or corrected.

Sarah Hurteau ________________________________ **Date:** 10/24/2025

Sarah Hurteau (SH), Board Secretary

BOD Meeting Minutes July 8

Final Audit Report 2025-10-24

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